

CITY OF MILFORD
REGULAR MEETING
AUGUST 16, 2016
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 16th day of August 2016 at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Krista Carlson; Chief of Police Forrest Siebken, Library Director George Matzen and City Clerk Jeanne Hoggins. Absent: Maintenance Supt. Gary TeSelle. Also present: Roy Cast, Patrick Kelley, Scott Bashore, Troy Johnston, Mike Moritz, Chrissy Matzen, Jon Truell, Nancy Buchli, Lezlie Patton, Kelly Newton and Emily Hemphill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the west wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the July 5, 2016 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

A motion was made by Baker and seconded by Heckman to approve the minutes of the July 12, 2016 meeting. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral abstain. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following accounts payable bills in the amount of \$280,859.74; payroll in the amount of \$38,894.55 totaling \$319,754.29 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

61300	Mark Frey	698.04
61301	Forrest Siebken	1424.49

61302	Kendall Hoggins	1135.34
61303	Mavis Ferris	70.65
61304	Jeanne Hoggins	1350.67
61305	Gary TeSelle	934.08
61306	Robert Hull	1024.42
61307	George Matzen	771.75
61308	Jenna Filbert	357.82
61309	Benjamin Rediger	1008.09
61310	Craig Corder	36.94
61311	Erica Pallas	862.82
61312	Scott McNeil	958.42
61313	Sarah Long	66.50
61314	Craig Carritt	18.70
61315	Lindsey Sample	169.70
61316	Zach Danekas	328.51
61317	Natalie Kremer	441.20
61318	Brett Kremer	362.42
61319	Jeremiah Miller	635.41
61320	Maci Wingard	242.63
61321	Trey Frey	462.36
61322	Jessica Wang	149.61
61323	Elianna Heyen	111.96
61324	Cameryn Kremer	243.09
61325	Brenda Kalnins	182.85
61326	Jason Brownell	359.37
61327	Lewis Marker	1428.99
61328	Nancy Buchli	432.22
61329	Travis Fougeron	1034.25
61330	Lane Mongeon	244.65
61331	Cecelia Bialas	415.71
61332	Nicholas Restau	314.92
61333	Chloe Kolb	339.02
61334	Sydney Bontrager	99.73
61335	Phillip Schildt	164.15
61391	Mark Frey	707.55
61392	Forrest Siebken	1424.49
61393	Kendall Hoggins	1163.42
61394	Mavis Ferris	128.83
61395	Jeanne Hoggins	1350.67
61396	Gary TeSelle	934.08
61397	Robert Hull	880.05

61398	George Matzen	771.75
61399	Jenna Filbert	369.66
61400	Benjamin Rediger	879.65
61401	Erica Pallas	835.89
61402	Scott McNeil	881.92
61403	Sarah Long	145.45
61404	Lindsey Sample	195.15
61405	Zach Danekas	259.81
61406	Natalie Kremer	454.71
61407	Brett Kremer	396.18
61408	Jeremiah Miller	530.27
61409	Addison Pauley	429.43
61410	Maci Wingard	287.71
61411	Trey Frey	555.13
61412	Jessica Wang	141.29
61413	Shannon Stone	329.72
61414	Elianna Heyen	219.70
61415	Cameryn Kremer	291.97
61416	Brenda Kalnins	364.58
61417	Jason Brownell	359.37
61418	Lewis Barker	1264.59
61419	Nancy Buchli	638.71
61420	Travis Fougeron	853.94
61421	Lane Mongeon	235.76
61422	Cecelia Bialas	451.32
61423	Nicholas Restau	233.64
61424	Chloe Kolb	140.98
61425	Sydney Bontrager	101.81
61426	Phillip Schildt	203.63
61430	Ricky Fortune	138.52
61431	Dean Bruha	184.70
61432	Jeffrey Baker	138.52
61433	Dan Kral	138.52

GENERAL FUND:

61237	Miranda Brown-Deposit Refund for Water/Sewer	11.25
61238	Frank Cinexi-Wa-Deposit Refund for Water/Sewer	7.48
61239	Josh Cross-Deposit Refund for Water/Sewer	49.05
61240	Lora Didrickson-Deposit Refund for Water/Sewer	75.00
61241	Christian Gardner-Deposit Refund for Water/Sewer	23.80
61242	Stuart Graff-Deposit Refund for Water/Sewer	60.74
61243	Justin Handy-Deposit Refund for Water/Sewer	38.36

61244	Timothy Porath-Deposit Refund for Water/Sewer	52.45
61245	Jody Roufs-Deposit Refund for Water/Sewer	40.07
61246	Ben Santo-Deposit Refund for Water/Sewer	21.71
61247	Connie Seitsinger-Deposit Refund for Water/Sewer	43.74
61252	Kimberly Rempel-Over Payment on Final Account	14.12
61253	Mark Ferris-Over Payment on Final Account	25.14
61254	U.S. Postmaster-Utility Billing Postage	194.42
61336	Ameritas- Pension	2044.49
61337	Kansas Payment Center	177.23
61338	Union Bank-HSA	949.00
61339	Abbi Hanson-Umpire Fees	60.00
61340	Aramark-Pants & Rags	1297.11
61341	Assured Fire Protection-Service Fire Extinguisher	75.00
61342	AT&T-Library Long Distance	1.78
61343	Black Hills Energy-Service for June 2016	191.54
61344	Canon Financial Services-Contract Charge/NE 15 Tax	378.96
61345	Canon Solutions-Maint. Base & Copies	109.17
61346	Cash-Wa Distributing-Foam Plates, Gloves, Cheese	223.91
61347	Colin Electric Motor Service-Turbine Oil	32.20
61348	Digital Ally-Lithium Ion Battery Pack	110.00
61349	Eakes Office Solutions-Envelope Sealer, Envelopes	189.02
61350	Emergency Medical Products-Medical Supplies	338.50
61351	Hawkins Inc.- Chemicals	1749.43
61352	JEO Consulting Group-Future Land Use/Zoning UPD	350.00
61353	John Deere Financial-Saw Repairs	307.94
61354	JR Welding-Valley View Lift Repairs	131.04
61355	Kelly Supply Company-Line Repair Supplies	55.90
61356	Matheson Tri-Gas-O2 & Air Bottle Rent	106.20
61357	Meyer Automotive-Truck Service	349.35
61358	Mid America Recycling-Recycling Services June	44.00
61359	Midwest Auto Parts-Truck Repairs, Padlock, Supplies	453.69
61360	Midwest Laboratories, Inc.-New Well Water Test	117.95
61361	Milford A/C-Fix A/C, Coolant & New Board	486.36
61362	NPPD-Service for June 2016	9060.02
61363	One Call Concepts-62-One Calls	59.37
61364	Pac-N-Save-Ice, Hotdog Buns, Popcorn, Food, Meat	193.06
61365	Pizza Kitchen-Nacho Cheese Bags, Food, Fundraiser	322.25
61366	Raynor Doors-Repair Garage Door	233.00
61367	Rediger Automotive-Heater Hose Connector	12.83
61368	Sack Lumber Company-Bench & Shelter Repairs	301.94
61369	Sam's Club-Candy & Supplies	1058.17

61370	Seward County Independent-Legals, Minutes, Notices	399.77
61371	Shell Fleet Plus-Fuel	235.39
61372	Sunrise Country Manor-Meals	525.00
61373	TCA Outdoor Power-Mower Blades	107.94
61374	Union Bank & Trust-2 nd Quarter HSA Fees	35.00
61375	Uribe Refuse-Trash Service	139.00
61376	Van Diest Supply Company-Bio Mist 3+15	365.75
61377	Verizon Wireless-Cell Phones	99.10
61378	Verizon Wireless-Jet Pack	50.29
61379	Verizon Wireless-Building Inspector Cell, Cellular	135.54
61380	Vermeer High Plains-Mole Repairs	248.37
61381	Waste Connections-Trash Pickup	196.69
61382	Wergin's Lawn Service-Grub/Fertilizer	1106.00
61383	Windstream-Service for June	432.82
61384	Wolfe, Snowden, Hurd, Luers & Ahl-Legal Serv./June	1227.00
61385	Aflac-Cancer, Dis, Suppl, Accident Insurance	380.83
61386	Dearborn National Life Ins.-Life Insurance	113.52
61387	Farmers Cooperative-Fuel, Weed Killer, Gater Tires	2175.76
61388	Federated Health Insurance-Health Ins./August 2016	8645.66
61389	Travis Fougeron-Pool Party Deposit Refund	50.00
61390	Verizon Wireless-Well Control Monitor	40.01
61427	Ameritas-Pension/Retirement	2044.49
61428	Kansas Payment Center-Child Support	177.23
61429	Union Bank-HSA	949.00
61442	Aloha Roth-2 Sheet Cakes	40.00
61443	Baker & Taylor-Books	631.53
61444	Bonsall Pool Co.-Tayr 0871-DPD Reagent	49.90
61445	Card Service Center-Stamps, I-Pad, Otter Box, DVD's	1424.04
61446	Card Service Center-EMS Conference, Hotels	2760.23
61447	Petty Cash-Pizza (Budget Work Night), Postage, Food	85.70
61448	Concrete Works, Inc.-Drainage Repairs	46006.00
61449	Culligan Water-B/W, Cooler Rent, Softener	50.30
61450	Digital Ally, Inc.-I/O Component for Video System	410.00
61451	Emergency Medical Products-Medical Supplies	252.22
61452	Hawkins Inc.-New Chemical Pump	346.13
61453	JR Welding-Dairy Queen Grates, Marker Repair	202.95
61454	Kelly-Creswell Company, Inc.-Painter Parts	199.70
61455	Kendall Hoggins-Meals for Heartland Oper. Conference	32.34
61456	Menards-Painting Supplies for Concessions	99.22
61457	Mid-Iowa Solid Waste-1" Bulldog Anti-Blast Jet	3161.00
61458	Milford Plumbing-Replace Faucet, Sprayer Repairs	321.29

61459	Milford School Dist. #5-Parking Fines	30.00
61460	Municipal Supply-Neptune Support Contract	1242.12
61461	Nancy Buchli-Ice Bucket, Key for Paper Towel holder	39.09
61462	NDEQ-Fiscal Services-Gary's Re-Certification	150.00
61463	Nebraska Public Health-2-Coliform Tests	30.00
61464	Newman Traffic Signs-Street Signs	167.27
61465	Nebraska Water Resources Assoc.-Membership	105.00
61466	Oswald Electric-Feeder Install & Wiring	394.80
61467	SCC-Unit 32 Maintenance	9.98
61468	Shell Fleet Plus-Fuel Expense	506.02
61469	TooFast Supply-Safety Hats Tree Trimming	182.64
61470	Union Bank-Gary TeSelle Acct, Medicare Part D	450.43
61471	Vermeer High Plains-Chipper Rental	3000.00
61472	Walmart-Office Ink, Water, Supplies, Food, TV Mount	223.45
61473	Windstream-Service for July	209.37
61474	Zito Media-H.D. T.V.	5.09

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received: Milford Housing Authority minutes for July 14, 2016; Milford Aging Services Committee minutes for July 8, 2016 and July 26, 2016; Library Board minutes for April 21, 2016; Website overview for July 2016; Building Inspector report for July 2016; Police Dept. activity report for July 2016. Baker – the drainage issue is being addressed between the Sr. Center and Crop Solutions. Discussion will be held at next month's meeting regarding the gutter size on Crop Solutions building. Kral – 13 Rescue calls and 0 Fire calls for July. Ambulance has been inspected several times and anticipated delivery date is August 23rd. Heckman – Pool is closed for the season. Matzen – Summer Reading Program went well and the Book Sale will be held Saturday in conjunction with Fun Days. Chief Siebken – met with Agency Board, discussed statewide radio system and all County entities are moving in that direction. Fortune – NHHS has awarded us a Water Security Grant in the amount of \$10,000.00 to be used towards mapping & GIS system. We will need to contribute an additional \$1700 to the project.

COMMUNICATIONS: *Sales tax received for the month of May 2016 in the amount of \$16,516.59. *2015 Franchise fee received from Zito Media in the amount of \$3,852.19. *Thank you from LNK Team allowing them to serve our community.

NEW BUSINESS:

Introduction and Adoption of Resolutions:

Call for payment – Sewer Refunding Bonds: Council member Baker introduced Resolution No. 535 and moved its adoption. Council member Fortune seconded the foregoing motion and on roll call on the

passage and adoption of said resolution, the following voted YEA: Baker, Fortune, Heckman and Kral. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 535

BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, as follows:

Section 1. That the following bonds, in accordance with their option provisions, are hereby called for payment on September 20, 2016, after which date interest on the bonds will cease:

General Obligation Sewer Refunding Bonds, dated August 10, 2011, in the principal amount of \$240,000, numbered as they are shown on the books and records of the Paying Agent and Registrar, maturing in the principal amount and bearing CUSIP numbers as follows:

<u>Principal Amount</u>	<u>Maturity Date</u>	<u>CUSIP No.</u>
\$80,000	November 15, 2016	599556 GT8
80,000	November 15, 2017	599556 GU5
80,000	November 15, 2018	599556 GV3

Section 2. These bonds are to be paid at the office of the City Treasurer in Milford, Nebraska, as Paying Agent and Registrar.

Section 3. A true copy of this Resolution shall be filed by the City Clerk with the Paying Agent at least thirty (30) days prior to call date and the Paying Agent is hereby irrevocably instructed to take appropriate action to mail notice to the registered owner at least thirty (30) days prior to the call date.

PASSED AND APPROVED this 16th day of August 2016.

CITY OF MILFORD, NEBRASKA

ATTEST: _____
City Clerk

Mayor

(SEAL)

Call for payment – Fire Equipment Refunding Bond:

Council member Kral introduced Resolution No. 536 and moved its adoption. Council member Heckman seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Kral, Heckman, Baker and Fortune. The following voted NAY; None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 536

BE IT RESOLVED AND ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MILFORD, NEBRASKA, as follows:

Section 1. That the following bonds, in accordance with their option provisions, are hereby called for payment on September 20, 2016, after which date interest on the bonds will cease:

Fire Equipment Refunding Bonds, dated August 10, 2011, in the principal amount of \$125,000, numbered as they are shown on the books and records of the Paying Agent and Registrar, maturing in the principal amount and bearing CUSIP numbers as follows:

<u>No.</u>	<u>Principal Amount</u>	<u>Maturity Date</u>	<u>CUSIP</u>
	\$30,000	May 15, 2017	599556 GJ0
	30,000	May 15, 2018	599556 GK7
	30,000	May 15, 2019	599556 GL5
	35,000	May 15, 2020	599556 GM3

Section 2. These bonds are to be paid at the office of the City Treasurer in Milford, Nebraska, as Paying Agent and Registrar.

Section 3. A true copy of this Resolution shall be filed by the City Clerk with the Paying Agent at least thirty (30) days prior to call date and the Paying Agent is hereby irrevocably instructed to take appropriate action to mail notice to the registered owner at least thirty (30) days prior to the call date.

PASSED AND APPROVED this 16th day of August 2016.

CITY OF MILFORD, NEBRASKA

ATTEST:

City Clerk

Mayor

(SEAL)

Discuss/Action – Transfer funds from General to Bond Fund to cover final payment of Fire Equipment Refunding Bond and Sewer Refunding Bond: A motion was made by Baker and seconded by Kral to authorize transfer of funds from the General account to the Bond Fund account to cover the final payment of the Fire Equipment refunding bond and the Sewer refunding bond. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Approve Initial Order – Webermeier Scholarships: A motion was made by Heckman and seconded by Baker to approve payment of 19 Webermeier Scholarships in the amount of \$526.32 per student for the 1st Semester of the 2016-2017 school year totaling \$10,000.00. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

Award Bid for Sr. Meals: A motion was made by Baker and seconded by Heckman to award the bid for the Sr. Center meals to Sunrise Country Manor in the amount of \$5.25 per meal, which remains the same as last year. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Renew Interlocal Cooperation Agreement – Prosecution Services for City of Milford: Attorney Carlson explained that we were to give a 90 day notice prior to renewing the contract. After visiting with County Attorney Wendy Elston she agreed to waive the notice requirement and has agreed to continue services. A motion was made by Kral and seconded by Fortune to renew the interlocal agreement for prosecution services with the County Attorney Office. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

Discuss/Action – Future Technologies, high speed wireless internet – Jon Truell: Jon Truell with Future Technologies expressed his interest to readdress installing antennas on the City's water tower due to the high demand of service in the rural area of Milford. He is willing to provide the City with 6 free internet connections as well as monitoring camera for our parks etc... They service approximately 8,000 customers across 2 states including surrounding areas such as; Crete, Denton, Garland, Malcolm, Raymond and Staplehurst. A residential service with 15 megabytes costs \$80.00 per month. They are constantly upgrading their equipment as technology allows. They can reach a 12 mile radius with line of site. Attorney Carlson questioned liability regarding safety. Maintenance Supt. Gary TeSelle was not available to attend the meeting and the Council would like him to review the contract prior to making a decision. Attorney Carlson will be making revisions to the contract and the Council will revisit the item in September.

Hire new Library Clerk and set wage: The Library Board interviewed applicants and Library Director George Matzen recommended hiring Janet Bacon as Library clerk at \$9.00 per hour. A motion was made by Heckman and seconded by Baker to approve hiring Janet Bacon as Library clerk at an hourly rate of \$9.00. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

Discuss/Action – Sr. Center remodel proposal & funding approval: Lezlie Patton had previously met with most of the Council members to present her proposal of remodeling the Sr. Center. The proposal was also presented to the Milford Aging Services Board plus members of the Sr. Center. A recommendation was made by the Milford Aging Services committee to accept the proposal from Lezlie Patton and use the donated funds for the project. With all areas of the project to consider the projected budget is around \$105,000.00. A motion was made by Baker and seconded by Kral to authorize the Milford Sr. Center to proceed with the remodel project not to exceed \$115,000. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Mike Moritz approached the Council and asked them as they move forward and authorize the use of the donated fund that they go over each item and think about what items should come out of the general budget and which items fit the use of the donated money.

Introduction and Adoption of Resolution – Sale of surplus property and 2008 Crown Vic Police Interceptor: The following resolution was introduced by Fortune, who moved its adoption and seconded by Kral.

RESOLUTION NO. 537

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA;

That the following property is declared to be surplus property:

Blue 2008 Ford Crown Victoria Police Interceptor 4-door Sedan,
VIN 2FAFP71V28X151434

Included with vehicle – Rear seat barrier, corner strobe and power supply, Federal Signal “Legend” light bar, Federal Signal “Smart Siren”, Equipment console and trunk tray;

Motorola PM1200 37-50 MHZ 120w 250 Channel low band radio, Serial #159JHZ0020;

Two Motorola HT800 UHF portable radios with chargers, serial numbers 649APU5948 & 649ARG3649;

Eight M/A Comm rapid desktop battery chargers

shall be offered for sale to the public through an auction company known as “Purple Wave”. Auction will commence on _____ and end on _____ at 4:00 o’clock p.m. Each item of property shall be sold to the highest bidder. Bids may be increased at any time during the auction period until the bids are closed. A copy of this Resolution shall be posted at least 7 days prior to the end of the auction at the following public places:

- City Hall Office
- U.S. Post Office
- Farmers & Merchants Bank

The property shall be released to the highest bidder upon completion of the sale and payment for the property purchased.

Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

CITY OF MILFORD, NEBRASKA

Attest: _____
City Clerk

Mayor

(SEAL)

Chief Siebken noted that the funds for the sale of the car will be returned to the Equitable Sharing Account.

Discuss/Action – Professional Engineering Services, 2016 Welch Park Road – Asphalt Overlay Project: Troy Johnston presented the Professional Engineering Services Agreement for the Welch Park Road asphalt overly project. The fee for design and bidding/negotiations total \$11,000.00.

Troy also updated the Council on the results of the subgrade soil evaluation on Welch Park from 1st Street to Oak Avenue. The asphalt core thickness samples range from 5.1 to 8.3 inches. Troy wanted to make us aware of possible separation disruptions and to have contingency funds available if needed. In general the roadway has sufficient thickness. It should be expected that some structural damage will develop during the milling process. Large cracks will need to be filled and sealed. Discussion was held regarding availability of contractors. It is getting late in the year to start a project like this. Troy will make some contacts and see if anyone is

interested or has time yet this year. We may need to wait until spring of 2017, we will just have to wait and see. A motion was made by Heckman and seconded by Baker to approve the agreement between City of Milford and engineer for professional services of JEO for the Welch Park Road asphalt overlay project in the amount of \$11,000.00. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

Introduction and Adoption of Resolution – Commitment to Recreational Trails Program, Welch Park Trail: The matching funds for this grant will come from the Community Betterment Fund. The following resolution was introduced by Baker, who moved its adoption and seconded by Fortune.

RESOLUTION NO. 538

1. The City of Milford, Nebraska is applying for federal assistance from the Recreational Trails Program for the purpose of: Welch Park Trail.
2. The Mayor of the City of Milford, Nebraska is authorized to sign the application for federal assistance, and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Nebraska or the Federal Highway Administration.
3. The City of Milford, Nebraska currently has the written commitment for the 20% local matching share for the project elements that are identified on the application form and the supplemental documents and will, as it becomes necessary, allocate the local funds for the project.
4. The City of Milford, Nebraska will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for 25 years.
5. The City of Milford, Nebraska will not discriminate against any person on the basis of race, color, age, religion, disability, sex or nation origin in the use of any property or facility that is acquired or developed pursuant to the project proposal, and shall comply with the terms and intent of Title VI of the Civil Rights Act of 1964, and any of the regulations promulgated pursuant to such Act.
6. The City of Milford, Nebraska will comply with all rules and regulations of the Recreational Trails Program, applicable Executive Orders and all state laws that govern the grant applicant during the performance of the project.
7. The City of Milford, Nebraska will comply with the Federal accessibility and use standards where they can be reasonably applied.
8. All paperwork may be signed by the project sponsor, but the Resolution MUST be signed by the Mayor.

I certify that this resolution is a true copy of the original document that was adopted by the City of Milford, Nebraska at a properly advertised and announced public meeting held this 16th day of August, 2016.

ATTEST: _____
City Clerk

Mayor

(SEAL)

Appointment: A motion was made by Baker and seconded by Fortune to approve the Mayor's recommendation to appoint Robert Schutz to the Recreation Committee for a 3 year term ending 8/16/19. Roll call vote: Baker yes, Fortune yes, Heckman yes, Kral yes. Motion carried.

Introduction and Adoption of Ordinance – Vacate Subdivisions of Wittrock Addition Plat: A motion was made by Heckman and seconded by Baker to introduce the following ordinance:

ORDINANCE NO. 906

AN ORDINANCE OF THE CITY OF MILFORD, NEBRASKA VACATING LOTS 1 AND 2 OF THE WITTRUCK ADDITION, CITY OF MILFORD, SEWARD COUNTY, NEBRASKA. (See Ordinance Record)

Discuss/Action – Salaries for 2016-2017 Fiscal Year: Council questioned if there was a cost of living increase. Discussion was held regarding the use of percentages. A suggestion of 2% was made. Baker did not want to piece meal the ordinance with different percentages per employee. We should come up with a number across the board as we have done in the past. Mayor Bruha wanted the Council to consider the responsibilities that the individual Dept. Heads have. Baker asked if there has been a change in job descriptions in the past year and if a salary study has been completed to determine an appropriate wage? Mayor Bruha was looking ahead at the additional time and meetings that will be taking place. Baker thought that Mayor Bruha would have had an appropriate number to present based on cost of living, performance etc. It was decided that a 2% increase was fair. A motion was made by Baker and seconded by Kral to recommend a 2% increase in wages with the exception of the employees still in their probation period and the part-time employees. Roll call vote: Baker yes, Kral yes, Heckman yes, Fortune yes. Motion carried.

Discuss/Action – Mayor and Council Salary Adjustment: There has not been an adjustment to the Mayor and Council salaries for over 20 years. Mayor Bruha would like to see some type of increase as it takes a lot of time and he has to commit to many trips to City Hall throughout the month. He presented a community comparison pay schedule for review. The Council did not feel an increase was necessary. A motion was made by Baker and seconded by Heckman to leave the salaries as they are. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Closed Session – Real Estate: The Mayor stated the reason for going into closed session is to discuss real estate. A motion was made by Kral and seconded by Heckman to go into closed session at 9:01 pm for the purpose of discussing real estate. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Fortune and seconded by Heckman to return to regular session at 9:32 pm. Roll call vote: Fortune yes, Heckman yes, Baker yes, Kral yes. Motion carried.

Review/Update – Budget preparation for 2016-2017 fiscal year:

City Clerk Hoggins reviewed the budget worksheet document and noted the changes that needed to be made prior to submitting the final draft to the Accountant.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried and meeting adjourned at 10:13 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 16, 2016 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk